

MINUTES
BOARD OF ASSESSORS
ASSESSORS OFFICE - CITY HALL
FEBRUARY 20, 2013

4) **REVIEW, APPROVE & SIGN ABATEMENT FOR PROPERTY OWNED BY PULP & PAPER OF AMERICA**

A memo from Patricia Chase, Tax Collector, to the Board of Assessors was reviewed. Ms. Chase is asking that the 2012 property taxes for parcels under the ownership of Pulp & Paper of America due to possible contaminants. The Board voted to take such action. The following abatements were issued:

<u>Map Lot</u>	<u>Location</u>	<u>Value</u>	<u>Tax</u>
Map 128 Lot 262	Cell House	\$ 22,800.	\$ 737.
Map 133 Lot 105	Hutchins Street	213,200.	6,888.
Map 134 Lot 9	Perry Street	9,300.	300.
Map 134 Lot 6	Hutchins Street	8,900.	287.

5) **REVIEW & IF APPROVED SIGN ABATEMENT FORM FOR SUSANNE REINES, 295 SCHOO STREET DOCKET #26595-11PT**

Ms. Reines had filed an appeal with the Board of Tax & Land Appeals for the 2011 valuation of 295 School Street. Dave Woodward, Avitar Contract Assessor, performed an interior inspection of the property with Ms. Reines and sent a letter to the Board of Assessors. He recommended that a 10% functional depreciation be applied due to the wet basement condition and outdated kitchen and baths. He further recommended that a 15% physical depreciation be added due to the existing deficiencies (no insulation, old single pane windows, etc). Mr. Woodward also stated that the fireplace condition should be reduced by 50% as it is inoperable. The Board reviewed the letter and information presented in the letter and Mr. Woodward's recommendations and voted to accept the changes. The valuation will decrease from \$90,400 to \$61,000. A settlement agreement was drafted and Chair Goddard signed for the municipality. The agreement will be sent to Ms. Reines for her signature.

6) **ADJOURNMENT**

There being no further business, a motion to adjourn was made by Member Pelchat and seconded by Chair Goddard. Motion was made and seconded to adjourn. The motion passed. The meeting was adjourned at 6:20 pm. The next meeting of the Board of Assessors is scheduled for Wednesday, March 20, 2013 at 5:30 pm.

Respectfully submitted,

Susan C. Warren

Susan C. Warren

Assessors' Office Coordinator/Deputy City Clerk